

# The 2013 CAI-NJ Membership Committee

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NEW JERSEY CHAPTER  
**community**  
ASSOCIATIONS INSTITUTE



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Mercerville, NJ 08619  
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## **Managers Best Practices Roundtable Discussions**



## **And Networking Reception**

***FREE* event for  
Managers &  
Management Company CEOs**

**Wednesday, November 13, 2013  
6:00 p.m. to 9:00 p.m.**

**Aliperti's Restaurant  
1189 Raritan Road  
Clark, NJ 07066**



## Managers Best Practices Roundtable Discussions and Networking Reception

This free event focuses on best practices for managers, including:

- Reserve studies
- The financial side of transitions
- Legal update on condominium law
- Landscaping and spring clean-up
- Community parking lot maintenance
- Contracts and creating RFPs



Managers will have the opportunity to participate in four of the six roundtable discussions. Handouts will be available for all six discussions. Discussions will be moderated by CAI-NJ Business Partner members.

There is an open bar (beer, wine and soft drinks) and our menu includes the following:

- Passed Hors d'oeuvres
- Antipasti Station
- Assorted Cheeses
- Pasta Station
- Assorted Breads
- Dessert
- Coffee & Tea

**CONTINUING EDUCATION NOTICE:**  
*By successfully completing this program, the New Jersey chapter of Community Associations Institute (CAI-NJ) will approve a half day of credit for this program towards the Professional Management Development Program (PMDP) and other qualified credentialing organizations.*

**Location:** Aliperti's Restaurant  
1189 Raritan Road  
Clark, NJ 07066

**Date:** Wednesday, November 13, 2013

**Time:** 6:00 p.m. to 9:00 p.m.

**Cost:** Complimentary registration for Managers and Management Company CEOs.

**Space is limited. Attendees are strongly encouraged to register by Monday, November 4, 2013.**

CAI-NJ advises that for training, marketing or other purposes, this event may be recorded, videotaped and/or photographed. By attending this event, the registrant(s) consents to the use of his or her image by CAI-NJ and agrees to waive any claim for the use of his or her image, including without limitation, the appropriation of his or her image for commercial purposes or the invasion of his or her privacy.

**Please note:** CAI-NJ only reviews CAI designations, certifications, and accreditations for validity and current status. Registrants are advised that each individual company is solely responsible for the content they provide on registration forms including all designations, certifications, accreditations and licenses by the company or the individual employee. Concerns about the validity of non-CAI designations, certifications, accreditations, and licenses should be directed to the specific company or individual in question. Removal of designations, certifications, accreditations, and licenses by CAI-NJ will only take place upon the submission of a letter written by the official credentialing and/or licensing body to CAI-NJ.

### Managers Best Practices Roundtables & Networking Reception

Wednesday, November 13, 2013  
6:00 p.m. to 9:00 p.m.  
Aliperti's Restaurant  
1189 Raritan Road  
Clark, NJ 07066

Name: \_\_\_\_\_

CAI Designation(s): \_\_\_\_\_

Association/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*One registration form per person. Copy and complete this form for each manager attending the seminar.**

#### Questions?

Call Angela Kavanaugh at (609) 588-0030.

Email forms to [membership@cainj.org](mailto:membership@cainj.org) or fax to (609) 588-0040.

\*Seating is limited. If you register for this program and cannot attend, please call the chapter office at (609) 588-0030 to cancel your registration.

**For CAI-NJ Office Use Only:**

Exp: \_\_\_\_\_