

Caroline Record

PARTNER

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Ms. Record concentrates her practice in community association law, dealing with the unique issues that impact common interest communities such as condominium and homeowner associations (HOAs) and cooperatives. She focuses on providing advice and guidance with regards to the interpretation, drafting and revision of governing documents including resolutions, rules and regulations and amendments. She has extensive experience in drafting and negotiating various service and single project contracts for her clients. She provides support to association boards in understanding their fiduciary responsibilities and compliance with applicable state and federal laws.

Ms. Record counsels her clients in managing a broad range of issues, including their obligations with regard to disputes between unit owners and the association, disputes between unit owners, the collection of delinquent assessments, and the proper drafting and appropriate enforcement of community rules and regulations, including those impacting both individual homes and common areas.

In addition to providing counseling on day-to-day operational and maintenance responsibility issues, Ms. Record assists association clients in navigating complex contractual negotiations and disputes, including construction defect disputes with builders, as well as the negotiation of transition settlement agreements. She provides targeted and broad-based legal support that assists board members in mitigating potential issues before they escalate into costly legal concerns.

Ms. Record has lectured extensively on topics impacting common interest communities. Her efforts on behalf of the Community Associations Institute at both the state and national levels includes her serving in various leadership positions.

Departments

Real Estate

Practice Groups

Community Association

Education

Seton Hall University School of Law, J.D., 1989

Rutgers University, Rutgers College, B.A., 1986

Bar Admissions

New Jersey, 1989

New York, 1990

District of Columbia, 1991

Results may vary depending on your particular facts and legal circumstances.

HONORS & AWARDS

- College of Community Association Lawyers Fellow
- Recipient of the "President's Award" from the Community Associations Institute - New Jersey Chapter (2014)
- Recipient of the "Jerome Fien Distinguished Service Award" from the Community Associations Institute - New Jersey Chapter (2012)

UNIQUELY NJ

- Community Associations Institute - New Jersey Chapter (CAI-NJ): National Legislative Action Committee (past Chair); ADR Program trained mediator and ADR training instructor; Bylaws Committee; former President and Trustee; Editorial Committee (former member and past Chair); Political Action Committee (former member and past Chair)
- New Jersey State Bar Association: Real Property, Trust and Estate Law Section (Board of Consultants – 2012-2020); Women in the Profession Section; Common Interest Ownership Committee (past Chair)
- New Jersey Supreme Court District Ethics Committee: Secretary for Districts XA and XB (Morris and Sussex Counties)
- Morris County Bar Association

MORE ACTIVITIES & EXPERIENCE

- Community Associations Institute (CAI): CAI National Faculty; Business Partners Council (former member)
- Foundation for Community Association Research: past President (2020-2021), former Director (2015-2021); past Chair, Financial and Research Committees; Fundraising Committee

PRESENTATIONS & SPEAKING ENGAGEMENTS

Presenter, Community Association Conference 2024

Sponsor: *New Jersey Institute for Continuing Legal Education*, November 13, 2024

Instructor, Manager and the Law

Sponsor: *Community Associations Institute*, July 25-26, 2024

Panelist, Residential Real Estate College

Sponsor: *New Jersey Institute for Continuing Legal Education*, August 16, 2023

Caroline Record (Cont.)

Panelist, 2023 Real Estate Conference

Sponsor: *New Jersey Institute for Continuing Legal Education, April 19, 2023*

Presenter, Attracting Talent to Community Association Management: A Presentation of the Foundation for Community Association Research

Sponsor: *Community Association Institute Keystone Chapter, September 21, 2022*

Panelist, Residential Real Estate College

Sponsor: *New Jersey Institute for Continuing Legal Education, August 2022*

Presenter, Electric Vehicle Charging Stations

Sponsor: *Community Associations Institute New Jersey Chapter, June 21, 2022*

Speaker, 2022 CAI-NJ Women's Retreat - Conquer + Connect

Sponsor: *CAI-NJ Women's Leadership Committee, April 6, 2022*

Co-Presenter, CAI Celebrates International Women's Day

Sponsor: *Community Associations Institute National, March 2022*

Faculty Member, Community Association Law Summit

Sponsor: *New Jersey Institute for Continuing Legal Education, November 17, 2021*

Presenter, Get Plugged In – Legal, Design, and Managerial Requirements for Electric Vehicle Charging Stations

Sponsor: *CAI Keystone Chapter, November 10, 2021*

Co-Presenter, Industry Data & Statistics and Research Findings on Contemporary Issues

Sponsor: *Community Associations Institute, August 21, 2021*

Co-Presenter, Research Findings of the Foundation for Community Association Research

Sponsor: *Community Associations Institute National, August 2021*

Panelist, Residential Real Estate College

Sponsor: *New Jersey Institute for Continuing Legal Education, August 2021*

Presenter, Get Plugged In – Legal and Design Requirements for EVCSs

Sponsor: *The Cooperator, April 28, 2021*

Presenter, Ladies of LAC

Sponsor: *Community Associations Institute, New Jersey Chapter, March 10, 2021*

Presenter, Lessons Learned - Virtual Meetings, Electronic Elections, & What Radburn Means to Your HOA

Sponsor: *The Cooperator, December 3, 2020*

Caroline Record (Cont.)

Presenter, Lessons Learned - Virtual Meetings, Electronic Elections, & What Radburn Means to Your HOA
Sponsor: *The Cooperator*, December 3, 2020

Panelist, Community Associations and The Coronavirus (Covid 19) – What You Need To Know
Sponsor: *New Jersey Institute for Continuing Legal Education*, April 15, 2020

Panelist, Mastering Community Association Law Issues
Sponsor: *New Jersey Institute for Continuing Legal Education*, February 13, 2020

Co-Presenter, Community Association Law Summit
Sponsor: *New Jersey Institute of Continuing Legal Education*, November 2018

Co-Presenter, Hot Topics in Residential Real Estate
Sponsor: *New Jersey Institute of Continuing Legal Education*, November 2018

Presenter, Community Association Legal Forum
Sponsor: *Community Associations Institute, New Jersey Chapter*, September 2018

Co-Presenter, Community Association Law Update
Sponsor: *New Jersey State Bar Association Annual Meeting*, May 10, 2018

Co-Presenter, Community Association Legal Forum
Sponsor: *Community Associations Institute, New Jersey Chapter*, September 2017

Co-Presenter, Senior Summit
Sponsor: *Community Associations Institute, New Jersey Chapter*, July 10, 2017

Co-Presenter, Community Association Law Summit
Sponsor: *New Jersey Institute of Continuing Legal Education*, November 10, 2016

Co-Presenter, Ethics Process
Sponsor: *Worrall F. Mountain Inn of Court*, December 10, 2015

Co-Presenter, Fundamentals of Community Association Law
Sponsor: *New Jersey Institute of Continuing Legal Education*, June 2015

Co-Presenter, Breaking Bad – The Insider’s Guide to ByLaws and Rules
Sponsor: *New Jersey Cooperator Expo*, May 10, 2014

NEWS

Caroline Record Joins Greenbaum, Rowe, Smith & Davis as Real Estate Partner and Co-Chair of
Community Association Practice Group
June 3, 2024