

July/August/September 2011 FCC Deadlines

May 2011

3rd Quarter Deadlines

Form 398 - Children's Television Programming Reports. The deadline for television stations (including Class A stations) to file **2nd Quarter** Children's Television Programming Reports is **July 10**. This filing must be submitted electronically on the FCC Form 398 and a copy placed in the station's local public file.

Commercial Compliance Certification. All commercial television stations (including Class A stations) must place a certificate documenting compliance with the Commission's rules regarding commercial limits and the display of website addresses during programs for children ages 12 and under in the station's public file by **July 10**.

Quarterly Issues and Programs List. All television (including Class A) and radio stations must place a list of community issues addressed by the station in the station's local public file by **July 10**. This list must contain a brief description of the issues covered, the program that provided the coverage, and the date, time, duration and title of each program, for the months of April, May and June.

Form 388-DTV Quarterly Activity Station Report. A television station that has not completed its digital transition remains subject to the FCC's DTV consumer education requirements until the station's final DTV facility is complete (*i.e.*, stations operating pursuant to a phased-transition STA). Any station that has not completed its transition or that completed its transition during the 2nd quarter of 2010 will need to file a Form 388 by **July 10** to report DTV education efforts made during the **2nd Quarter**. This filing must be submitted electronically. A copy must be placed in the public file and, if the station has a website, posted on the station's website and maintained on the website for one year.

Ownership Reports

Non-Commercial Radio Stations: By **August 1**, non-commercial radio stations located in **California, North Carolina** and **South Carolina** must file a biennial ownership report on the Form 323-E.

Non-Commercial Television Stations: By **August 1**, non-commercial television stations located in **Illinois** and **Wisconsin** must file a biennial ownership report on the Form 323-E.

EEO Public File Reports

All **radio** and **television** stations with more than five full-time employees located in **California, Illinois, North Carolina, South Carolina** and **Wisconsin** must place their EEO Public File Reports in their stations' public inspection files by **August 1**. Please remember, if your station has a website, then the EEO Report must be posted on the website as well.

Renewals

Post-filing announcements: Radio stations in the **District of Columbia, Maryland, Virginia** and **West Virginia** must air post-filing renewal announcements on the **first and sixteenth days of June, July and August**. Within seven days of broadcasting the last post-filing announcement, stations must place a statement certifying compliance with the public announcement requirement in the public inspection file.

Renewal filing deadline: By **August 1**, radio stations in North Carolina and South Carolina must electronically file a renewal application on FCC Form 303-S.

Post-filing announcements: Radio stations in North Carolina and South Carolina must air post-filing renewal announcements on the **first and sixteenth days of August, September and October**.

Pre-filing announcements: Radio stations in Florida and Puerto Rico must air pre-filing renewal announcements on the **first and sixteenth days of August and September**.

Regulatory Fees

The current projected fee collections date is the second week of September.